

Move-In/Move-Out Information

North Lake Associates, 15 Lake Street, White Plains NY 10603

Please retain for future reference.

(Revised April 2021)

Resident Manager: Eric Granja
Assistant: Peter Kovacs

Move-In/Move-Out Procedures

1. Please contact Mimi Toohey by email at mimi@derosarentals.com to schedule your moving date. The elevator will be reserved during your moving time, and only one tenant will be scheduled per time slot on a first come first served basis.
2. Moving is permitted 9:00 AM - 4:00 PM Monday through Saturday only. No moving is permitted on Sundays or Holidays.
3. All moving must be done through the side door in the carport or through the stairwell door next to the main entrance.

Utilities

You must be present for all service connections.
The resident manager cannot give anyone access to your apartment.

Electricity: Prior to your move-in date, go to **coned.com** to start service or transfer a current account with ConEdison.

Cable/Internet/Telephone: Verizon Fios Representative: 929-271-6795

Optimum: 914-777-9033

Parking

All parking is assigned and there are no provisions for guest parking. All illegally parked vehicles are subject to immobilization and/or towing. Parking is not included in your rent. A **“Parking Request Form” with a copy of your vehicle registration must be submitted to obtain an assigned space.** Please review the complete “Parking Policy” and your lease for additional information on parking rules and regulations.