

# PARKING POLICY

NORTH LAKE, 15 LAKE STREET, WHITE PLAINS, NEW YORK 10603  
Please retain for future reference.

(Revised December 23, 2011)

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PARKING IS BY ASSIGNMENT ONLY.

THERE ARE NO PROVISIONS FOR ON-SITE GUEST PARKING.

**ALL UNAUTHORIZED PARKING IS SUBJECT TO  
IMMOBILIZATION and/or TOWING  
AT THE VEHICLE OWNER'S EXPENSE 24 HOURS A DAY.**

A "Boot" may be placed on an illegally parked vehicle rendering movement impossible. The "boot" will only be removed by the towing company upon payment of the appropriate fee by the vehicle owner. A vehicle with a "boot" is still subject to towing. It is the vehicle owner's responsibility to contact the towing company to arrange removal of the "boot".

**MANAGEMENT WILL NOT BE ABLE TO REMOVE "BOOTS".**

**ALL MANAGEMENT AUTHORIZED IMMOBILIZATION AND TOWING WILL BE DONE BY:**

**RJT MOTORISTS SERVICES INC. (914) 948-1100  
101 Westmoreland Avenue, White Plains, NY 10606**

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UNAUTHORIZED PARKING IS DEFINED AS FOLLOWS:

- PARKING IN OTHER THAN YOUR ASSIGNED SPACE.
- PARKING MORE THAN ONE VEHICLE IN A SPACE.
- PARKING IN ANY FIRE LANE DESIGNATED BY THE W. P. FIRE DEPT.
- PARKING ANYWHERE YOU WERE NOT SPECIFICALLY ASSIGNED TO PARK.

## **IF YOU FIND SOMEONE ILLEGALLY PARKED IN YOUR SPACE...**

1. PARK IN SPACE #23A.
2. LEAVE A NOTE IN THE RESIDENT MANAGER'S BOX WITH YOUR NAME, THE TIME AND DATE, YOUR APT. #, SPACE #, AND A DESCRIPTION OF THE VEHICLE PARKED IN YOUR SPACE INCLUDING THE LICENSE PLATE. INCLUDE A DESCRIPTION OF YOUR VEHICLE NOTING THAT IT IS PARKED IN SPACE #23A.
3. CALL 761-7777 AND LEAVE A MESSAGE REFERENCING THE ABOVE.

**IF YOU DO NOT FOLLOW THESE INSTRUCTIONS  
YOUR CAR WILL BE TOWED FROM SPACE #23A.**

Snow removal: Although driveways are plowed by an outside contractor the tenant is responsible for removing snow from in and around their parking space.